



JOB OPENING: Choir Director for Endolyne Children's Choir

First teaching day: Tuesday, May 4, 2024

To apply: Email resume/cover letter to Board President Kathleen Lonergan at president@endolynechoir.org by **Sunday, April 7, 2024**

Uplift and inspire the next generation of singers! Endolyne Children's Choir seeks a Choir Director to teach choral singing and music theory fundamentals, build our choristers' vocal skills and confidence, and set the foundation for a lifelong love of music.

Endolyne Children's Choir is a secular community choir, offering Kodály-based music education in a fun, engaging environment to singers in grades K-12. Our core values are inclusion, respect, commitment, and teamwork. As a non-audition choir with a full scholarship enrollment option, we strive to eliminate entry barriers and welcome every child who loves to sing.

ECC's Choir Director teaches our choristers in grades 3-12, in collaboration with our Staff Instructor and guided by our Artistic Director. This position offers a variety of opportunities for professional growth, as we expect to continue expanding our programming over the next several years.

DUTIES AND RESPONSIBILITIES

- **Instruct singers in grades 3-12:**
 - Lead rehearsal each Tuesday for these ensembles:
 - Encore Choir (grades 3-6) – currently rehearses from 5:45-6:45pm
 - Advanced Ensemble (grades 6-12) – currently rehearses from 7:00-8:30pm.
 - Implement curricula and repertoire as instructed by Artistic Director.
 - Create and maintain online (Canvas) classrooms for both choir levels.
 - Create home practice resources weekly, to include video and audio tracks.
 - Post home practice resources weekly (currently by 7pm on Wednesday).
 - Create and deliver additional practice resources as requested.
 - Conduct Encore and Advanced Ensemble at approximately 10 performances per year.
 - Lead and manage choir's participation in local choir festivals/retreats.
 - Communicate with singers and families regarding attendance, classroom behavior, and rehearsal/performance expectations
 - Assist Artistic Director with repertoire selection, programming, and curriculum development.
- **Actively participate with our Board of Directors in promoting and developing our organization:**
 - Attend monthly Board meetings and annual Board retreat.
 - Participate in local events such as parades and festivals (approx. 4x per year).
 - Network within the local West Seattle community.
 - Network and nurture relationships within the broader arts community.

- **Lead instructional team of Staff Instructors and Choir Assistants.**
 - Provide ongoing mentorship, coaching, and feedback.
 - Lead weekly staff meetings.
- **Follow and adhere to the Choir's Vision, Mission, and Guiding Principles.**
- **Optional/Possible additional responsibilities, depending on your interest:** Work with our Board to develop and launch program expansions, which could include:
 - Afterschool enrichment program at local school(s)
 - Additional rehearsal days
 - Solo voice lessons
 - Summer camp

HOURS/COMPENSATION/JOB DETAILS

Reports to: Board of Directors

Location: We rehearse at 3050 California Ave SW, Seattle, WA 98116

Paid hours include:

- Tuesday Rehearsals: Every week from 5:30-8:45pm (Sept - June)
 - No rehearsals during school breaks in December, February, and April.
- Thursday rehearsals: Four per year at usual rehearsal times.
- Performances/events: Approx. ten throughout the year (typically Thursday and Sunday evenings).
- Board meetings: The 3rd Wednesday of every month from 7:00-8:30pm.
- Admin time: Approx 2-4 hours/week of lesson planning/video recording/staff meetings.

Salary: \$35-\$40/hour DOE for rehearsals and performances; \$28/hour DOE for admin time and meetings; \$500 annual professional development stipend.

QUALIFICATIONS

- A deep knowledge of solfege and rhythm practices.
- Can teach sight-singing using the solfege method and Kodály hand signals.
- BA in Music or Music Education. (Washington State Teaching Certificate preferred.)
- Basic keyboard skills.
- Strong interpersonal skills; Can maintain positive relationships with our choristers and families.
- A passion for working with young people and commitment to instilling a love for music.

To learn more: Visit www.endolynechoir.org



